

# Content Review Policy (CRP)

TBCINDIA Website is the face of Central TB Division, Directorate General of Health Services, Ministry of Health & Family Welfare, Government of India. It is therefore required to keep the content on the Website current and up-to-date as such there is a need for the Content Review Policy. Since the scope of the content is huge, different Review Policies are defined for the diverse content elements and thematic areas.

The Review Policy is based on different type of content elements, its validity and relevance as well as the archival policy. The matrix below gives the Content Review Policy:

#	Content Element	Basis of Content Classification			Frequency of Review	Approver
		Event	Time	Policy		
1	About Us	√		√	Half Yearly Immediate-for new Department/ Division created.	DDGTB
2	CTD Officials	√			Quarterly Immediate-for changes of any Official.	DDGTB
3	E-Citizens/E-Tenders	√		√	Quarterly Immediate-for new Document/Tender introduced.	DDGTB
4	Performance Reports	√	√	√	Quarterly Immediate-for new Reports	NO/WIM
5	Thematic areas	√		√	Quarterly Immediate-for new Reports	NO
6	Frequently asked Questions	√		√	Fortnightly	NO/WIM
7	What's New	√	√	√	Immediate	NO/WIM
8	Contact Us	√	√		Quarterly Immediate in case of change	WIM
9	Photo Gallery	√	√		Quarterly Immediate in case of event	NO/WIM
10	NIKSHAY	√	√	√	Quarterly Immediate in	NO/WIM

					case of event	
<b>11</b>	Standards for TB Care in India	√	√	√	Quarterly Immediate in case of an event.	NO/WIM
<b>12</b>	Private Health Facilities	√	√	√	Quarterly Immediate in case of an event.	NO/WIM
<b>13</b>	Achievements and Awards	√	√	√	Quarterly Immediate in case of an event.	NO
<b>14</b>	Ticker	√	√	√	Quarterly Immediate in case of event	DDGTB
<b>15</b>	E-Governance	√	√	√	Quarterly Immediate in case of event	DDGTB
<b>16</b>	Forms & Procedures	√	√	√	Quarterly Immediate in case of event	NO
<b>17</b>	Vacancies	√	√	√	Quarterly Immediate in case of event	DDGTB

The entire website content would be reviewed for syntax checks once a week by the NIC Website Team.

**DDGTB** : Deputy Director General

**NO** : Nodal Officer

**WIM** : Web Information Manager

**Thank You,**

Web Information Manager

TBCINDIA-Website

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