

Drug Request Management

a) Drug Request Management (Quarterly/Monthly/ADR Request)

Path: Services-> Drug Request Management->Quarterly/Monthly/ADR Request

Drug Request No.	Indent Date	To Store	Drug Request Type	Drug Request Status
101718060001	03-Jun-2018	CTD	Additional Drug Request	Issue In-Process
101718040005	26-Apr-2018	CTD	Additional Drug Request	Issue In-Process
101718040003	11-Apr-2018	CTD	Additional Drug Request	Issue In-Process
101718030001	20-Mar-2018	CTD	Additional Drug Request	Issue In-Process

Drug Request Desk

Process Overview

It is used to generate Drug Request (Quarterly / ADR). The purpose of this process is to create/generate an Indent.

Adequacy of Drug Stocks with DTCs is to be reviewed on a quarterly/monthly basis by the officer designated for Supply chain management at the STO's Office.

User Manual of DVDMS: TB



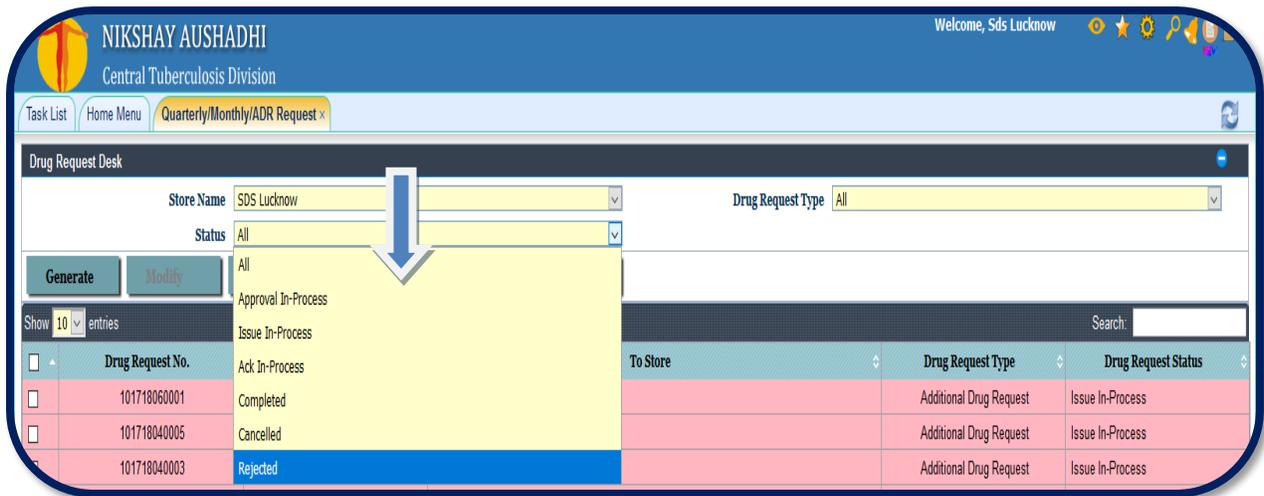
This shall be done by comparing drug stocks reported in the DTC's quarterly report/requisition, with the stocking norm suggested by CTD, for the same.

Based on the above, the designated logistics officer should highlight all DTCs that are significantly under/ over stocked.

DTCs with severe drug shortages, which shall not be able to continue treatment of patients, without interim replenishment before the end of the quarter, shall obviously need to be attended to right away. Needs as above are typically addressed through the Additional Drug Request or Drug Transfer Advice mechanism through Nikshay Aushadhi. The option of Additional Drug Request in Nikshay Aushadhi is given below:

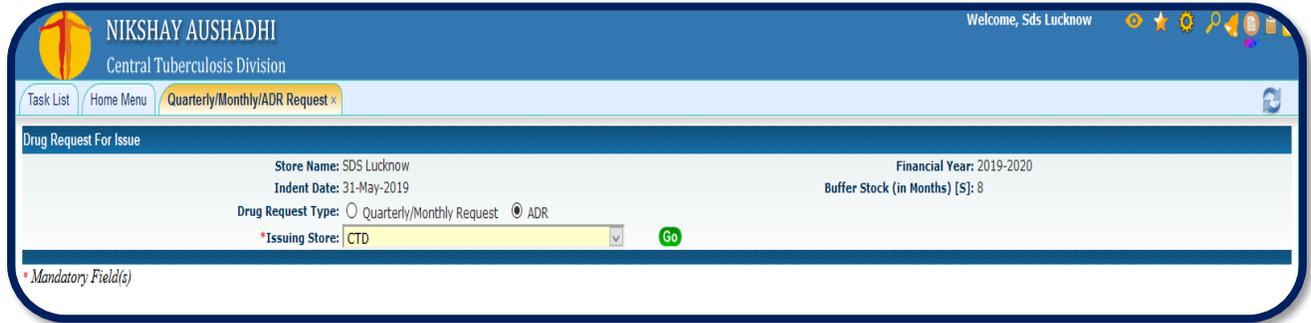
Steps to be followed:

1. In Store Name combo Store Name must be mapped with the application.
2. According to the Status: All, Approval In process, Issue In Process, Acknowledge in Process, Completed, Cancelled and Rejected the filter can be applied as seen in the below arrow pointed image:



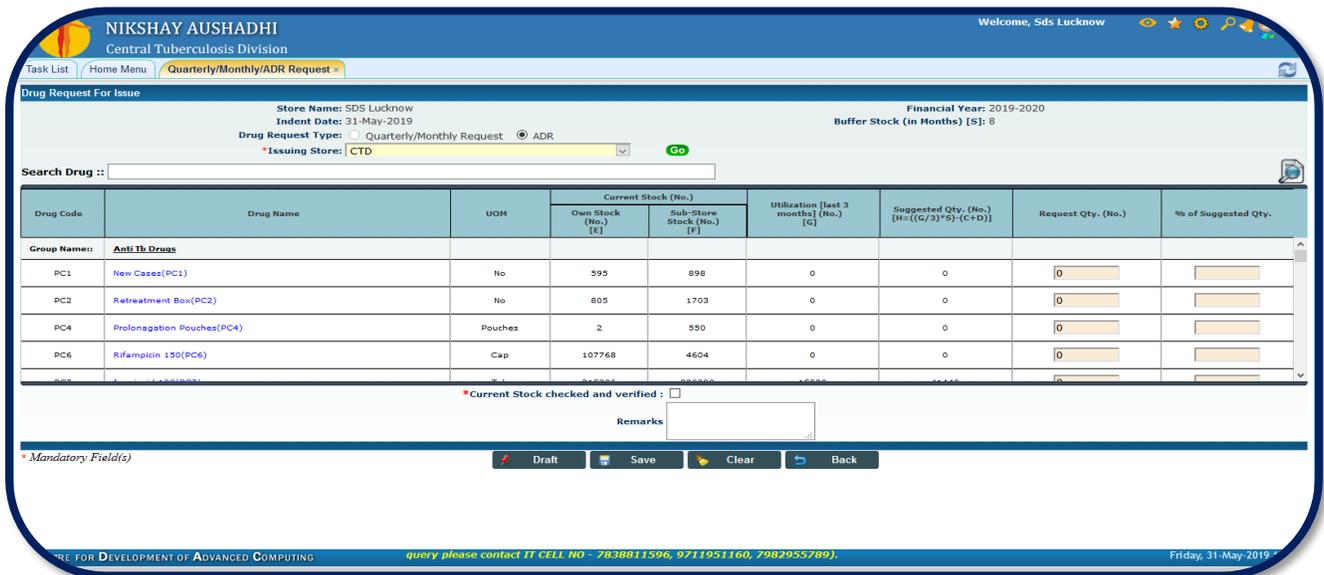
Status: Different Options for Data selection on screen

- To generate the Drug request , Click On Generate Button then the below image gets display on screen i.e. :



Drug Request Type (Quarterly/Monthly Request or ADR) selection screen

- Select Drug request Type i.e. Quarterly/Monthly Request or ADR
- In Issuing store, by default system displays your superior Issuing store name.
- Click on Go Button the below screen gets display for entering the requested quantity.

Drug Code	Drug Name	UOM	Current Stock (No.)		Utilization (last 3 months) (No.) [C]	Suggested Qty. (No.) [H: ((G/3)*5)-(C+D)]	Request Qty. (No.)	% of Suggested Qty.
			Own Stock (No.) [E]	Sub-Store Stock (No.) [F]				
Group Name: Anti Tb Drugs								
PC1	New Cases(PC1)	No	595	898	0	0	0	
PC2	Retreatment Box(PC2)	No	805	1703	0	0	0	
PC4	Prolongation Pouches(PC4)	Pouches	2	550	0	0	0	
PC6	Rifampicin 150(PC6)	Cap	107768	4604	0	0	0	

Generation of Drug Request

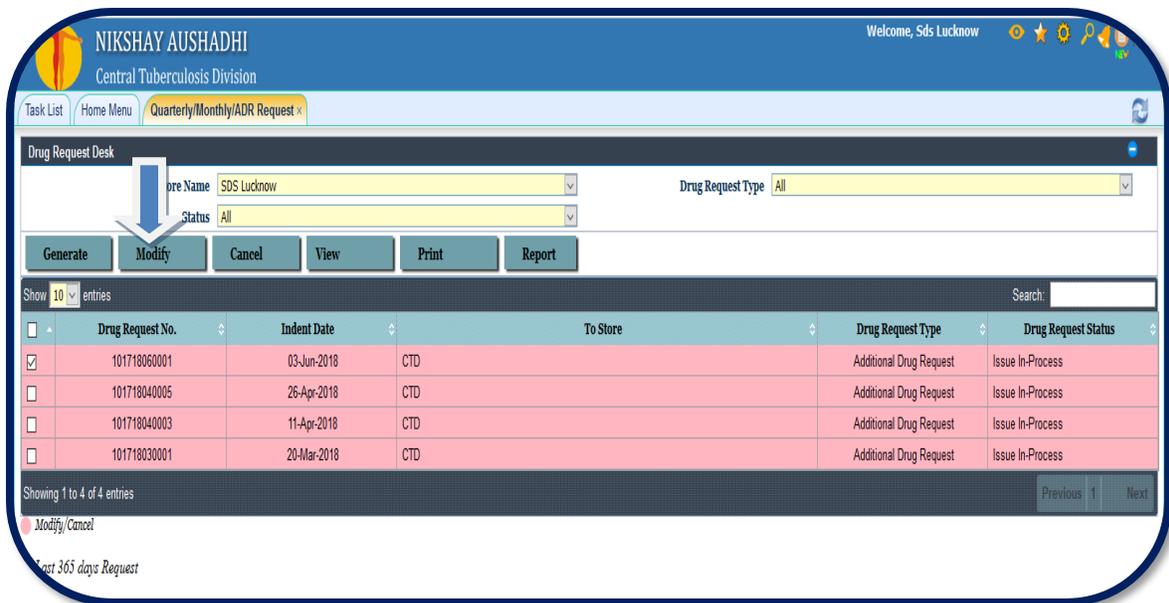
User Manual of DVDMS: TB



7. Fill the “Requested quantity” for the item to be requested.
8. Click on “Save” button.
9. System generates an alert “Indent successfully raised”.

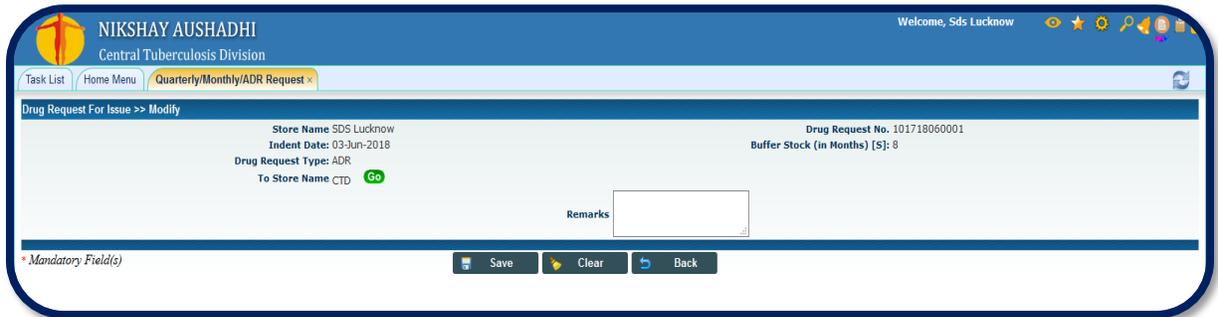
b) Drug Request Desk (Modify Functionality)

1. Select the checkbox corresponding to the request no. to be modified.



Drug Request Desk (Modify Functionality)

2. On Clicking the “**Modify**” Button, the below screen get display i.e.:



NIKSHAY AUSHADHI
Central Tuberculosis Division

Welcome, Sds Lucknow

Task List Home Menu Quarterly/Monthly/ADR Request

Drug Request For Issue >> Modify

Store Name SDS Lucknow
Indent Date: 03-Jun-2018
Drug Request Type: ADR
To Store Name CTD **Go**

Drug Request No. 101718060001
Buffer Stock (in Months) [S]: 8

Remarks

* Mandatory Field(s)

Save Clear Back

3. Click on Go Button.



NIKSHAY AUSHADHI
Central Tuberculosis Division

Welcome, Sds Himachal Pradesh

Task List Home Menu Quarterly/Monthly/ADR Request

Drug Request For Issue >> Modify

Store Name SDS Himachal Pradesh
Indent Date: 26-Mar-2018
Drug Request Type: ADR
To Store Name CTD **Go**

Drug Request No. 101718030002
Buffer Stock (in Months) [S]: 8

Search Drug ::

Drug Code	Drug Name	UOM	Current Stock (No.)		Utilization [last 3 months] (No.) [G]	Suggested Qty. (No.) [H= ((C1/3)*S) (C+10)]	Request Qty. (No.)	% of Suggested Qty.
			Own Stock (No.) [E]	Sub-Store Stock (No.) [F]				
PC37	Clarithromycin 500mg	Tab	672	1480	0	0	<input type="text" value="0"/>	<input type="text"/>
PC38	Linezolid 600	Tab	21940	10471	400	0	<input type="text" value="5000"/>	<input type="text"/>
PC39	Moxifloxacin 400	Tab	285797	13900	530	0	<input type="text" value="0"/>	<input type="text"/>
PC40	Clofazimine 100mg	Cap	104330	9102	330	0	<input type="text" value="20000"/>	<input type="text"/>
PC41	Clofazimine 200mg	Cap	0	0	0	0	<input type="text" value="0"/>	<input type="text"/>

Remarks

* Mandatory Field(s)

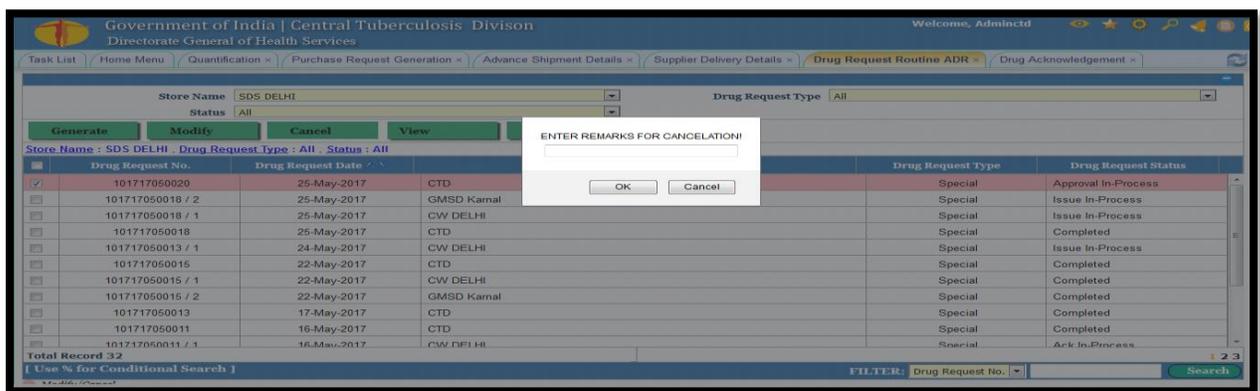
Save Clear Back

Modify Desk

4. Make the modification and click on “**Save**” button.

c) **Cancel Request Routine**

1. Select the checkbox corresponding to the request no. to be cancelled.
2. Click on “Cancel” button.
3. Following screen will appears. The message alert will be generated for the reason to be cancelled.



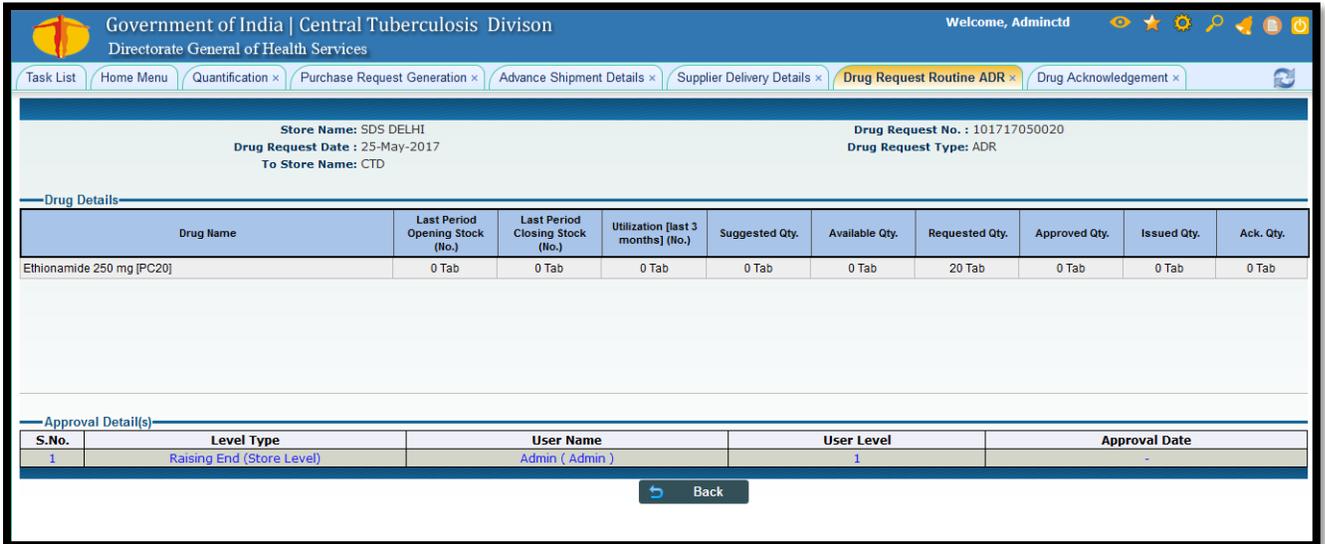
Cancel Desk

4. Enter valid remarks for cancellation.
5. Click “ok” button.
6. Selected record will get cancelled.
7. *The drug request (Routine/ADR) can only be cancelled until it is in “Issue in Process” status. If the request is issued from the parent store, the drug request cannot be cancelled from drug request desk.*

d) **View Request Routine**

1. Select the checkbox corresponding to the request no. to be viewed.
2. Click on “View” button.

3. Following screen will appear.



Government of India | Central Tuberculosis Division
Directorate General of Health Services

Welcome, Adminctd

Task List Home Menu Quantification x Purchase Request Generation x Advance Shipment Details x Supplier Delivery Details x **Drug Request Routine ADR x** Drug Acknowledgement x

Store Name: SDS DELHI Drug Request No. : 101717050020
Drug Request Date : 25-May-2017 Drug Request Type: ADR
To Store Name: CTD

Drug Details

Drug Name	Last Period Opening Stock (No.)	Last Period Closing Stock (No.)	Utilization (last 3 months) (No.)	Suggested Qty.	Available Qty.	Requested Qty.	Approved Qty.	Issued Qty.	Ack. Qty.
Ethionamide 250 mg [PC20]	0 Tab	0 Tab	0 Tab	0 Tab	0 Tab	20 Tab	0 Tab	0 Tab	0 Tab

Approval Detail(s)

S.No.	Level Type	User Name	User Level	Approval Date
1	Raising End (Store Level)	Admin (Admin)	1	-

Back

View Desk